

VBT OneNote - English

Trainings-ID: VBT-FMON-E

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Das nehmen Sie mit

This video-based training comprises a total of 47 Video Learning Nuggets on the topic of One Note and you get to know everything you need to know about OneNote. We explain the most important functions in order to use the program efficiently for your own tasks. This includes, among other things, collecting content from a wide range of file formats in OneNote, connecting to other Office products and working in a team. The newly acquired knowledge is permanently practiced in the seminar on the basis of practical exercises from the business and corporate sector.

After completing this seminar, the participants will have knowledge on the following Topics:

- Basic techniques
- Amending and organizing Contents
- Structuring and searching contents
- Working efficiently with OneNote
- Working in a team

Zielgruppen

- People who want to use OneNote effectively.

Wichtige Informationen

This VBT content will be available to you on the ETC trainIT Plattform for a total of 30 days. The use of the platform is already included in the price!

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Termine & Optionen

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