

# VBT Microsoft SharePoint classic view - English

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Trainings-ID: VBT-MSP-E

[Zum Seminar →](#)

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## Das nehmen Sie mit

This video-based training comprises a total of 96 video learning nuggets on the subject of SharePoint and provides the basic knowledge about the use of Microsoft SharePoint. It explains in detail the interaction of SharePoint with the Internet Explorer and the Microsoft Office programs Word, Excel, PowerPoint and Outlook.

After completing this seminar, the participants want to have knowledge of the following topics:

- Getting to know SharePoint
- Lists in SharePoint
- Contacts in SharePoint
- Calendar in SharePoint
- Tasks in SharePoint
- Surveys, Discussions, Wikis and Notifications in SharePoint
- Document management
- Views in SharePoint
- SharePoint – Interaction between Word, Excel and PowerPoint
- SharePoint – Interaction with Excel
- The SharePoint Search

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## Zielgruppen

- People who want to use Microsoft SharePoint effectively.

### **Wichtige Informationen**

This VBT content will be available to you on the ETC trainIT Plattform for a total of 30 days.  
The use of the platform is already included in the price!



## Termine & Optionen