

VBТ Microsoft Teams Basic - English

Trainings-ID: VBT-MTB-E

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Das nehmen Sie mit

This video-based training comprises a total of 62 video learning nuggets on the subject of Microsoft Teams!

With these VBТs, we'll show you how to build a team with Microsoft Teams and collaborate effectively with your colleagues. With Planner and OneNote, you have a good overview of your tasks and can quickly and easily exchange documents and information in a Team.

After completing this seminar, the participants will have knowledge on the following Topics:

- First Steps in Microsoft Teams
- Create and manage a team
- Work using Microsoft Teams
- Conversations in Microsoft Teams
- Documents in Microsoft Teams
- Meetings and VoIP calls
- Command box and Activity feed
- Combining other applications with Microsoft Teams
- OneNote and Wikis in MS Teams
- T-Bots, Apps and tabs

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Zielgruppen

- People who want to use Microsoft Teams Basic effectively.

Wichtige Informationen

This VBT content will be available to you on the ETC trainIT Plattform for a total of 30 days.
The use of the platform is already included in the price!



Termine & Optionen